

City of Milpitas, California

**BUDGET CHANGE FORM**

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: <input checked="" type="checkbox"/> Budget Appropriation <input type="checkbox"/> Budget Transfer	100-3578	\$ 53,575	100-812-4237 100-812-4922	\$ 15,000 38,575

**Explain the reason for the budget change:**

**Background:** The City of Milpitas is among several other Santa Clara County cities to receive a grant from Santa Clara County to implement its mandatory Comprehensive EMS Patient Care Data System. System implementation must be completed by July 1, 2015. The deployment and training requirements related to the system implementation must be incorporated in the City's EMS QA.QI policies and procedures. As such, these additional and related consulting services are necessary to complete the project in a timely manner and assure continuity in the quality of the work product.

This project will adhere to the requirements which are mandated in Santa Clara County Prehospital Care Policy 309 - Comprehensive EMS Patient Care Data System. The implementation of the patient care data system will require the purchase and implementation of patient bed side capture computer devices will allow for a unified patient record from the point of initial contact by Milpitas Fire Department resources through transport and eventually to the receiving hospital facility. Additionally, funds will be applied to the transmission and capture of cardiac monitor information for critical patients.

A contractor will assist in the deployment and training required for this project. The City entered into a consulting services agreement with Ted S. Farr on July 1, 2014 in the amount of \$19,000 to provide Emergency Medical System consulting services. These services consisted primary of developing policies, procedures and reporting to assure best practices patient care and compliance with Santa Clara County EMS QA.QI. Staff is requesting the City Council to approve Amendment No. 1 to increase the compensation in the amount of \$15,000 for a total contract amount of \$34,000 to assist in completing the implementation of the countywide Comprehensive EMS Patient Care Data System.

The total amount funded by Santa Clara County Emergency Medical Services (EMS) trust fund for this project is \$53,575.04. Expenditure of the funds will be directed to the following areas:


- Tablet computers with peripherals (\$15,509.30)
- Cardiac monitor modems with peripherals (\$10,910)
- Data plans for tablet computers and modems (\$5,520)
- Contractor services for project implementation and training (\$15,000). Compensation for additional services are funding entirely from the Santa Clara County grant funding for implementing its countywide Comprehensive EMS Patient Care Data System
- Reserve cardiac monitor peripheral equipment to support longevity of the program (\$6,635.74)

**Fiscal Impact:** None. Compensation for equipment purchases, data plans, and additional services are funded entirely from the Santa Clara County grant for implementing its countywide Comprehensive EMS Patient Care Data System

**Recommendation:**

1. Approve Amendment No. 1 to the Consultant Agreement with Ted S. Farr in the additional compensation amount of Fifteen Thousand Dollars (\$15,000) for implementation of the countywide Comprehensive EMS Patient Care Data System.
2. Appropriate funding to the Fire Department's operating budget in the amount of \$53,575.04.

☒ **Check if City Council Approval required.****Meeting Date:** April 7, 2015

<b>Requested by:</b>	Robert Mihovich, Fire Chief	<b>Date:</b> March 27, 2015
<b>Reviewed by:</b>	<b>Finance Director:</b> 	<b>Date:</b> 3/27/15
<b>Approved by:</b>	<b>City Manager:</b>	<b>Date:</b>
<b>Date approved by City Council, if required:</b>		<b>Confirmed by:</b>

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Form 30-222 (Rev. 1/92)